

University of Bradford Regulation 5

Academic Misconduct Regulations

September 2024

Updates for 2024-25 (Version 2):

1. Regulation updated to align with/signpost to new Academic Integrity Policy

Contents

1. Introduction.....	3
2. Investigating Academic Misconduct.....	3
3. Relationship to other Procedures.....	4
4. Retrospective Investigations and Rescinding Awards:.....	4
5. Collaborative Partners.....	4

1. Introduction

- 1.1. This Regulation relates solely to the handling of suspected academic misconduct at the University of Bradford. These regulations apply to all students and those applicants who undertake formal examinations for the purposes of admission. The term 'student(s)', whenever mentioned, will refer to current and prospective students and graduates. It also covers apprentices and any other learners studying at the University.
- 1.2. The University of Bradford is committed to ensuring that every student understands the requirements of good academic practice, ethical research and scholarship. The University will provide advice, guidance, and self-help material so that students can fully understand what constitutes acceptable and unacceptable academic conduct. Students are expected, with the University's support, to be familiar with these regulations and any related policies, and to abide by them during their course of study.
- 1.3. [Guidance for current staff and students on academic integrity and academic misconduct](#) is available on the Intranet Hub (log-in required).

2. Investigating Academic Misconduct

- 2.1. In keeping with the quality and integrity of its awards, the University will identify any practice that is defined as academic misconduct and inform the student accordingly. See our [Procedures for dealing with suspected Academic Misconduct \(All Levels: Undergraduate, Postgraduate and Research\)](#) which is available on the Intranet Hub (log-in required).
- 2.2. All instances of academic misconduct will be investigated and dealt with according to principles which are fair, equitable and proportional to the breach concerned. The University and its Collaborative Partners reserve the right to use any fair and reasonable means of identifying instances of academic misconduct. Where appropriate the University will apply an academic penalty in line with its Academic Integrity Policy.
- 2.3. Proven academic misconduct will remain on the student's record for the entire enrolment period and will reflect any period of suspension, repeat year or course transfers. As such, there are no time limits associated with the investigation of suspected academic misconduct and where a case of suspected academic misconduct is identified, (including after credit has been given, an award has been made, or the student has left the University), the case will be fully investigated.
- 2.4. The University will have effective arrangements through the Learning and Teaching Committee to monitor, evaluate and improve the effectiveness of its Academic Integrity Policy and procedure.
- 2.5. In the event that the University receives information to the effect, anonymously or otherwise, that a student has committed or intends to commit academic misconduct (e.g. through the purchase of an assignment from an online company), the University will fully investigate the allegation.

- 2.6. The University reserves the right to share information about a student's assessment with other academic institutions in instances involving an allegation of collaboration between students or an allegation to have purchased or attempted to purchase an assignment from an external source for the purpose of submission to the University as an assessment for a module on which they are registered.

3. Relationship to other Procedures

- 3.1. If an allegation of academic misconduct is upheld, any extenuating circumstances claim under the University's Consideration of Personal Circumstances Policy cannot negate or remove the outcome or penalty against that assessment. If an allegation of academic misconduct is proven, the offence may be referred to the Fitness to Practice procedure for students studying on professional courses.

4. Retrospective Investigations and Rescinding Awards:

- 4.1. An allegation of academic misconduct may be investigated at any point during a student's period of registration, whether or not a final mark has been assigned to the work in question.
- 4.2. Allegations of academic misconduct in relation to graduates of the University will result in retrospective investigation where evidence which is deemed to be significant is provided.
- 4.3. The decision about whether or not to instigate a retrospective investigation will be taken by the relevant Faculty Associate Dean for Learning and Teaching, in consultation with the Academic Registrar and the Student Casework Team.
- 4.4. Cases involving graduates of the University will be heard by an Academic Integrity Panel. An allegation which is upheld may result in a recommendation being made to the Senate to revoke the award previously made by the University of Bradford under Ordinances 3, and 5-8.
- 4.5. Where the Academic Integrity Panel recommends that an award be revoked, a Completion of Procedures letter will not be issued until approval from the Senate is received.

5. Collaborative Partners

- 5.1. In order that students studying at partner organisations may be afforded equity of treatment in terms of representation, Collaborative Partners are required to manage all suspected academic misconduct in line with University of Bradford regulation, policy and procedures.
- 5.2. Where a student wishes to appeal against a decision made by a Collaborative Partner their case should be referred, by the Partner organisation, to the Student Casework Team at the University of Bradford.
- 5.3. Further information about [procedures to be followed by students and staff working or studying at Collaborative Partners](#) is available on our website.